

Suite 14, Level 2  
82 Acland St  
St Kilda VIC 3182  
Australia  
Tel: 03 9534 8856 Fax: 03 9534 8863  
Email:  
wipce2008@southboundaustralia.com.au



## Booking and information form

**Full lead surname:** \_\_\_\_\_ **First name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

### Additional adult(s):

Surname: \_\_\_\_\_ First name: \_\_\_\_\_ Title: \_\_\_\_\_  
Surname: \_\_\_\_\_ First name: \_\_\_\_\_ Title: \_\_\_\_\_  
Surname: \_\_\_\_\_ First name: \_\_\_\_\_ Title: \_\_\_\_\_  
Surname: \_\_\_\_\_ First name: \_\_\_\_\_ Title: \_\_\_\_\_

### Additional children:

Surname: \_\_\_\_\_ First name: \_\_\_\_\_ Title: \_\_\_\_\_ DOB: \_\_\_\_\_  
Surname: \_\_\_\_\_ First name: \_\_\_\_\_ Title: \_\_\_\_\_ DOB: \_\_\_\_\_  
Surname: \_\_\_\_\_ First name: \_\_\_\_\_ Title: \_\_\_\_\_ DOB: \_\_\_\_\_

### Contact details:

**Address:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Postcode:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**Phone Home:** \_\_\_\_\_ **Work:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

### Special Needs:

**Dietary:** \_\_\_\_\_ **Access:** \_\_\_\_\_ **Smoking:** \_\_\_\_\_ **Other:** \_\_\_\_\_

## Please book the following accommodations:

**HOTEL NAME:** \_\_\_\_\_

**Date in:** \_\_\_\_\_ **Date out:** \_\_\_\_\_

**Room type:**  double  twin  triple  Quad **No of rooms:** \_\_\_\_\_

AUD \$ \_\_\_\_\_ per room per night x \_\_\_\_\_ AUD total = \$ \_\_\_\_\_

\*Credit Card Type:  Visa  Mastercard  Diners  Amex  
 Cheque/Money Order/Bank draft (payable to "Southbound Australia Pty Ltd")  
 Direct Deposit

**Credit Card Number:** \_\_\_\_\_ **Expiry Date:** \_\_\_\_\_

**Credit Card Security Code:** \_\_\_\_\_

**Name on Card:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*Credit Card fees apply - Visa / Mastercard 2%, Diners 3%, AMEX 4%

Tick here if also attending WINHEC

I have read and understand Southbound Australia Booking Conditions and agree to terms in respect of and on behalf of all persons included on this booking whether named or not. All members are fully responsible for fulfilling necessary travel insurance requirements.

# Booking Information and Conditions

## TO BOOK

### Online

Complete the online booking form. Booking form should include payment details in Australian dollars by either credit card; direct deposit; cheque or money order payable to "Southbound Australia Pty Ltd". Online bookings will not be confirmed until payment is received.

### By Mail

Return booking form by post to Southbound Australia Pty Ltd, 14/82 Acland Street, St Kilda VIC 3182, Australia. Booking form should include payment in Australian dollars by either credit card; direct deposit; cheque or money order payable to "Southbound Australia Pty Ltd" (please allow for bank fees)

### Email or Fax

Fax booking form to Southbound Australia Pty Ltd - 03 9534 8863.

Or email on: [wipce2008@southboundaustralia.com.au](mailto:wipce2008@southboundaustralia.com.au)

Booking form should include payment details in Australian dollars by either credit card; direct deposit; cheque or money order payable to "Southbound Australia Pty Ltd". Faxed & Email bookings will not be confirmed until payment is received.

### Direct Deposit

BSB 063 169

Account: 1004 6498

Account Name: Southbound Australia Pty Ltd Client Account

Booking form should include payment details in Australian dollars. Bookings will not be confirmed until payment is received.

## PAYMENT

A non refundable payment of one night accommodation is required in order to confirm your booking. Full payment is required 45 days prior to travel. If paying by Credit Card your card will automatically be charged when the final payment is due. If paying by another method please ensure final payment is received by the due date. Rates are quoted gross per person in Australian Dollars including Goods & Services Tax, subject to availability. Bookings are not confirmed until initial payment is received. Booking form should include payment in Australian dollars by either credit card; cheque, direct deposit or money order payable to "Southbound Australia Pty Ltd".

If for any reason your balance is not received by Southbound Australia by the due date, we reserve the right to treat your booking as cancelled and to apply the appropriate cancellation charges, any deposits paid in full will be forfeited. A deposit holds services requested but does not guarantee services until full payment is received.

## CANCELLATIONS

Cancellations must be received in writing.

Should you cancel or terminate your booking, there will be a one night cancellation fee.

Should you cancel within 45 days of travel, no refund will be given.

Should you cancel after final payment, no refund will be given.

If you fail to avail all of the services comprised in the package, no refund will be available for services not used. No refund will be sought on your behalf for unused services for which cancellation was not notified and received by Southbound Australia Pty Ltd.

## RESPONSIBILITY

Southbound Australia Pty Ltd acts as an agent to the suppliers or persons providing services in the packages. This is upon condition that Southbound Australia Pty Ltd shall not be liable for any accident, injury, delay, irregularity, loss or damage caused by or arising out of the provision of or failure to provide any such service.

Southbound Australia Pty Ltd will be under no obligation to any person as a result of any inaccuracy or incorrect description to provide any services set out in the packages. Although all care is taken to ensure that all of the information is correct, we reserve the right to alter any rates or accommodations at any time. If at time of travel, some of the accommodations are not available, wherever possible a suitable alternative will be offered. If no alternative is available, a refund to the value of that hotel, in Australian dollars, will be offered.

All rates are quoted subject to availability. Most hotels have limited space so bookings will be allocated on a first served basis.

## TRAVEL INSURANCE

We strongly recommend that you take out travel insurance to cover you in the event of cancellation fees, loss of baggage, personal accident, travel delays etc.